
AIC INVITATION LETTER

Dear [personalize with name],

I would like to invite you to join me in the start-up of an important new committee. Next month we will convene the first meeting of our Academic Integrity Committee.

As the business and political headlines far too often display, our society is confronted with a need to support and promote positive ethics and integrity in daily business. The business of school is academics and student learning. We are aware of the statistics that suggest that over 90 percent of high school students participate in some form of academic dishonesty during the school year. Student cheating and plagiarism does not support genuine learning. Educational research also informs us that without meaningful effort on the part of school leadership, a culture of cheating can become the school's standard.

We can do something meaningful to resist this national trend. We can work together to support a school culture that promotes academic integrity. The following draft mission statement is suggested for consideration by the Academic Integrity Committee.

The Academic Integrity Committee's (AIC) mission is to promote a learning environment that honors and supports the principles of honest effort and achievement in all academic and extra-curricular activities. The AIC will support the understanding and commitment to integrity and implementation of integrity policies.

This mission and the goals of the committee will be the subject of the first two meetings, and I invite you to join us on the first Thursday of each month at the time and place listed below. Please consider serving with this new committee for the balance of this year as we determine the scope and responsibility of the committee's task. We hope to have students, faculty, staff, other administrators, parents and community members join us next month.

I will be in touch soon to see if you are willing to participate.

Sincerely,

Meeting date: _____ Time: _____

Location: _____