

# MIDDLE SCHOOL OUTREACH ASSEMBLY PROGRAM

High School Academic Integrity Committees have made effective outreach to middle or elementary schools in their district. The following outline is designed to support the planning and implementation of an AIC assembly program.

Topics	Tasks	Who Is Responsible	Time to Complete
Define objectives	<ul style="list-style-type: none"> <li>Build awareness of and commitment to the AIC mission among middle school faculty and students</li> <li>Use the program to recruit new high school members and graduating grade 8 students to join AIC</li> <li>Encourage the development of a middle school AIC</li> </ul>		
Administration support	Get approval of the activity plan from high school and middle school administrations		
Timeline	Determine timeline: <ul style="list-style-type: none"> <li>Brainstorm deadlines of mini-goals to prepare the program</li> <li>Program outline, approval, program team members, script for program, identify audiovisual resources needed/available, other components of program such as pledge signing, AIC sign-up, and visuals (posters, AIC tent)</li> </ul>		
Program outline	Program ideas: <ul style="list-style-type: none"> <li>Explanation of AIC purpose</li> <li>Define academic integrity (this can be interactive—request that students provide examples)</li> <li>Provide reasons to act with integrity and connect to ethical/moral motivation:               <ol style="list-style-type: none"> <li>Maintain a good reputation</li> <li>Build trust with others and protect community trust</li> <li>Avoid the consequences of being caught cheating</li> <li>Genuinely learn their own lessons for themselves and for society</li> <li>Maintain a level playing field so that others aren't being cheated</li> <li>Respect and protect intellectual property rights so that their ideas or those of others aren't being stolen</li> </ol> </li> <li>Teach a strategy to make ethical/moral judgments to support integrity (see dilemma models) and perform skits with integrity dilemmas to seek student ideas regarding solutions</li> <li>Encourage some action at assembly—encourage students to sign integrity pledge card and get bracelet, sign up for membership with AIC, or nominate peer for integrity recognition (see exemplar poster activity)</li> </ul>		

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<b>Topics</b>	<b>Tasks</b>	<b>Who Is Responsible</b>	<b>Time to Complete</b>
Practice	<ul style="list-style-type: none"><li>• Establish times for the program team to practice lines and assembly speaking with or without the support of microphones and with or without the support of PowerPoint</li></ul>		
Logistics	<ul style="list-style-type: none"><li>• Establish plan and permission for logistics for student absence from high school, travel arrangements, parent permission, etc.</li></ul>		
Photography and public relations	<ul style="list-style-type: none"><li>• Determine who can photograph the event for use on the AIC website and for the distribution of any articles to school or local papers</li></ul>		
Thank-yous	<ul style="list-style-type: none"><li>• Send thank-you notes to middle school hosts and other volunteers, and encourage the establishment of their own AICs</li></ul>		
Reflection/evaluation	<ul style="list-style-type: none"><li>• Complete some form of reflective evaluation for all those who participated in the program</li><li>• Celebrate accomplishments</li><li>• Determine whether any changes should be made if program were repeated</li><li>• Determine whether the program should be an annual event</li><li>• Write a story about the program and the AIC for the student paper, AIC website, or local newspaper</li></ul>		