

# FIRST-YEAR ORIENTATION

A number of annual school events provide the opportunity to present a clear case in support of academic integrity. Many schools have a first-year orientation that can be used to highlight an expectation of academic integrity by incoming first-year students as well as reinforce the policies and principles supporting academic integrity in high school.

Topics	Tasks	Who Is Responsible	Time to Complete
Define objectives	<ul style="list-style-type: none"> <li>• Build awareness of and commitment to AI by students and faculty that attend the orientation</li> <li>• Use the program to recruit new grade 9 members</li> </ul>		
Administration support	<ul style="list-style-type: none"> <li>• Get approval of activity plan from high school administration</li> <li>• Gain support of current facilitators of orientation               <ul style="list-style-type: none"> <li>• Determine time, duration, and strategy to present (e.g., one large assembly or multiple class presentations)</li> </ul> </li> </ul>		
Timeline	<ul style="list-style-type: none"> <li>• Brainstorm deadlines of mini-goals to prepare the program</li> <li>• Program the outline, confirm program team members, compose a script for the program, identify audiovisual resources needed/available, and plan other components of program such as pledge signing, AIC sign-up, and visuals (posters, AIC tent)</li> </ul>		
Program outline	<p>Program ideas (there may not be time for all these points):</p> <ul style="list-style-type: none"> <li>• Introduce and explain AIC purpose</li> <li>• Define academic integrity (this can be interactive—request that students provide examples)</li> <li>• Describe school AI policies and any sources for policy reference (student handbook, school website, etc.)</li> <li>• Provide links to resources for school’s guidelines for proper literature citation (given in student handbook or provided on bookmarks, handouts, etc.)</li> <li>• Provide reasons to act with integrity and connect to ethical/moral motivation:               <ol style="list-style-type: none"> <li>1. Maintain a good reputation</li> <li>2. Build trust with others and protect community trust</li> <li>3. Avoid the consequences of being caught cheating</li> <li>4. Genuinely learn their own lessons for themselves and for society</li> <li>5. Maintain a level playing field so others aren’t being cheated</li> <li>6. Respect and protect intellectual property rights so that their ideas or those of others are not being stolen</li> </ol> </li> </ul>		

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Program outline	<ul style="list-style-type: none"><li>• Teach a strategy to make ethical/moral judgments to support integrity (see the Advisor-Advisee or Classroom Activities in chapter 7) and perform one or two skits with integrity dilemmas to seek student ideas for solutions</li><li>• Encourage some follow-up after the presentation (sign integrity pledge card and get bracelet, sign up for membership with AIC, etc.)</li></ul>		
Practice	<ul style="list-style-type: none"><li>• Establish times for the program team to practice lines and speaking roles, with or without the support of microphones and with or without the support of PowerPoint</li></ul>		
Photography and public relations	<ul style="list-style-type: none"><li>• Determine who can photograph the event for use on the AIC website and for the distribution of any articles to school or local papers</li></ul>		
Reflection/evaluation	<ul style="list-style-type: none"><li>• Complete some form of reflective evaluation for all those who participated in the program</li><li>• Celebrate accomplishments</li><li>• Determine whether any changes should be made if program were repeated</li><li>• Determine whether the program should be an annual event</li><li>• Write a story about the program and the AIC for the student paper, the AIC website, or the local newspaper</li></ul>		