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# STRATEGIC PLANNING FORM

Date: \_\_\_\_\_

After a SWOT analysis, use this form to create follow-up steps for one idea. Discuss this idea as a committee, prioritize it with other ideas and assign a time to implement. Save this form in a strategic planning file.

Committee members: \_\_\_\_\_

\_\_\_\_\_

SWOT analysis item and follow-up idea: \_\_\_\_\_

\_\_\_\_\_

Specific objective/goal: \_\_\_\_\_

\_\_\_\_\_

Follow-up Steps (Be as detailed as possible)	Time Frame	Due Date